# JOB APPLICATION

# Islamic Human Rights Commission (IHRC)

# Post: Senior Campaigns Officer and PA to the Head of Campaigns

# Salary: £18,000 - £22,000.

Please email your completed application form to huda@ihrc.org. Deadline: 24th October

You must be available for the following interview date: 1st November.

**I. PERSONAL DETAILS**

|  |  |  |
| --- | --- | --- |
| FULL NAME |  | TITLE:  |
| GENDER |  |
| ADDRESS |  |
| TEL/MOBILE |  |  |
| EMAIL |  |  |

**II. REFEREE DETAILS**

Please give details of two work-related referees.

|  |
| --- |
| **REFEREE ONE**  |
| Relationship |  |
| Job Title |  |
| Address |  |
| Contact Number |  | Email |  |
| **REFEREE TWO**  |
| Relationship |  |
| Job Title |  |
| Address |  |
| Contact Number |  | Email |  |

|  |  |
| --- | --- |
| How did you become aware of this post?  |  |

**III. MOST RECENT EMPLOYMENT**

|  |  |
| --- | --- |
| Organisation |  |
| Job Title |  |
| Brief description of role |  |
| Salary |  |
| Notice period |  |

**IV. EMPLOYMENT HISTORY**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date from** | **Date to** | **Employer** | **Role** | **Reason for leaving** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**V. QUALIFICATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **School / college/ University**  | **Subject studied** | **Level / qualification attained** | **Date Completed** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**VI. OTHER TRAINING**

|  |  |  |
| --- | --- | --- |
| **Training provider** | **Course Title** | **Date Completed** |
|  |  |  |
|  |  |  |
|  |  |  |

**VII. Questions**

A. Please set out why you are applying for this role, and how you meet the role requirements. (No more than 400 words)

B. Minimum of three years experience working on campaign strategies and campaign objectives. (No more than 300 words).

C. Excellent understanding of campaign methodologies. (No more than 300 words).

D. How would you measure success in campaigns. (No more than 300 words).

# VII. DECLARATION

I declare that the information that I have provided on this form is true and accurate, and I have not omitted any facts, which may be relevant to my application. Furthermore, I understand that a false declaration, which results in my appointment to IHRC, will render me liable to dismissal without notice.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature** |  | **Date** |  |